

Tulare County Child Care Planning Council Meeting
RETREAT
Thursday, February 12, 2004
9:00 – 4:00 p.m.

Visalia Friends Meeting House
17208 Avenue 296
Visalia, CA 93292

Minutes

Present: Donna Bailey, Karen Cardell, Ray Chavez, Rose Crow, Joe Engelbrecht, Tim Foster, Marilyn Giese, Sharon Heberling, John Hobbs, Erma Montion, Edwyn Ortiz-Nance, Pam Pulford, Celeste Rodriguez (staff), Lois Sheffield, Tina Shirley (staff), and Stan Stine.

Absent: Barbara Bozarth, Diane Hilliard, Laura McLean, Alma Potter, Carolyn Rose, Isidro Silva Jr., Prudy Tanner, Mary Thomas, and Mary Wright.

I. Welcome and Introductions

Pam Pulford welcomed everyone to the meeting and introductions were made.

II. Council Business

A. Approval of Minutes

John Hobbs made a motion to approve the November minutes as written. Stan Stine seconded the motion. The motion was carried.

Lois Sheffield made a motion to approve the January minutes as written. Karen Cardell seconded the motion. The motion was carried.

B. Bylaws Approval

Stan Stine made a motion to approve the proposed bylaws with the following amendments: delete item F of Article IV which reads "Design a system to consolidate local child care waiting list" from the bylaws and to amend item B, the second sentence, of Article XI to read "Proxy votes received in writing or via email are permitted". John Hobbs seconded the motion. The motion was carried.

C. Needs Assessment

Pam Pulford reviewed a proposal submitted by Fawn McLaughlin to update the Child Care Needs Assessment. It was discussed that a portion of the needs assessment work would be completed during the current fiscal year and a portion during the next fiscal year.

(See below motion in Budget Revision)

D. Budget Revision

Staff reviewed the current budget and proposed costs for the remainder of the fiscal year. Due to the Quality Summit being postponed a year, there will be significant savings in the budget. Members discussed utilizing the funds to begin updating the child care needs assessment.

Tim Foster made a motion to approve the submitted needs assessment proposal and begin the process of updating the needs assessment. Work completed during the current fiscal year should not go beyond the proposed costs for the first three months. Any remaining dollars would be reallocated at the April meeting. Donna Bailey seconded the motion. The motion was carried.

III. Retreat

A. Council History

Lois Sheffield provided a handout and reviewed the history of the Council.

B. Facilitation

Dr. Jackie Ryle facilitated the retreat and she will provide the Council with copies of her notes and a summary.

C. Lunch

Lunch was provided by Glicks.

D. Facilitation

See notes from Dr. Lowe.

E. Wrap-Up

See notes from Dr. Lowe.

IV. Next Meeting

A. March 11, 2004