

Tulare County Child Care Planning Council Meeting  
Thursday, March 11, 2004  
3:00 – 5:00 p.m.

Aspen Room

Minutes

Present: Barbara Bozarth, Karen Cardell, Joe Engelbrecht, Marilyn Giese, Sharon Heberling, John Hobbs, Erma Montion, Alma Potter, Pam Pulford, Carolyn Rose, Lois Sheffield, Isidro Silva Jr., Tina Shirley (staff), Mary Thomas, and Mary Wright.

Absent: Donna Bailey, Rose Crow, Tim Foster, Ray Chavez, Diane Hilliard, Laura McLean, Edwyn Ortiz-Nance, Stan Stine, and Prudy Tanner.

Guests: Jose Ochoa and Donna Orazco.

I. Welcome and Introductions

Pam Pulford, Chair, welcomed everyone to the meeting and introductions were made.

II. Council Training

Stef Ryan, R&R Resource Specialist, provided training and gave a tour of the Resource & Referral Library. Resource & Referral offers the following services:

- Referrals to child care providers
- Referrals for children with special needs
- Child care center and family day care printouts
- Bimonthly child care newsletter
- Information on child care licensing
- Educational workshops for parents and providers
- Lending library (The library is open to child care providers Monday through Friday from 8:00 – 4:30 PM and every third Wednesday of the month until 8:00 PM)

III. Approval of Minutes

John Hobbs made a motion to approve the minutes with the correction of Jackie Lowe to Jackie Ryle. Isidro Silva Jr. seconded the motion. The motion was carried.

IV. Public Comments

There were no public comments.

## V. Executive Committee Report

### A. Updated Bylaws

The final copy of the revised bylaws was included in member packets. The bylaws were sent to the Superintendent of Schools and will be on the agenda in March for the Board of Supervisors.

### B. Updated Membership

A copy of the updated membership chart was included in member packets. Some members were switched to other categories due to the reduction in membership. If you believe you are in a category that you do not fit, let staff know. The Council currently has two vacancies. One consumer and due to Michael Meyerstein resigning there is a discretionary vacancy. However, Valerie Simonich with Child Support Services has applied for the position.

### C. Retreat Follow-up

#### i. Feedback Regarding Facilitator

Council members were very pleased with Dr. Jackie Ryle and thought she did a great job. Members thought it was good working together as one group and felt better about their accomplishments over the last year.

#### ii. Review Report

Members reviewed the notes and report submitted by Dr. Ryle. No recommendations for changes were made at this time. The report will be officially approved at the Council meeting in April.

#### iii. Commitment to Activities

Pam Pulford encouraged members to be committed to the activities in the strategic plan. She also encouraged members that were not at the retreat to choose a committee to work with.

## VI. Subcommittees

### A. Quality Development

Mary Wright gave an update on the activities of the Quality Development committee. The Quality Summit has been postponed to September of 2005. Mary requested additional assistance on the committee. Specifically, an adhoc committee should be developed to search out funds to support the summit. John Hobbs, Joe Engelbrecht, Lois Sheffield, and Pam Pulford all agreed to serve on that committee. Staff will send out an email to arrange a meeting time.

VII. Week of the Young Child

Donna Orazco informed the Council about Week of the Young Child and discussed the activities that are planned for Tulare County. Members discussed possible ways of supporting the event. Direction was given to staff to determine if funds are available in existing line items that could be utilized for the event.

VIII. CAEYC Conference Report

Karen Cardell, Tim Foster, and Prudy Tanner attended the CAEYC conference in San Diego on behalf of the Council. Karen reported that it was a great conference and good information. She also stated that attendees were able to find workshops on any topic they were interested in.

IX. First 5 Update

There was no First 5 report.

X. Staff Report

A. AB 212

Staff announced that the additional funds for the AB 212 stipends will be received shortly. Staff will first fund all those applicants that qualified in September, but did not receive a stipend due to lack of funds. Staff will also hold a meeting with the AB 212 subcommittee to discuss disbursement of the remaining funds.

B. Other

Staff requested assistance with the Council booth at the April 3<sup>rd</sup> Child Care Conference and sent around a sign up sheet. Additionally if anyone on the Council is interested in attending the conference, please let staff know so she can make the arrangements.

XI. Announcements

Isidro Silva Jr. announced that Healthy Start has teamed up with Food Link to provide food to Strathmore residents one time per month. There are no income qualifications to receive the food. The food is distributed on the 3<sup>rd</sup> Friday of the month.

XII. Next Meeting

A. The next Child Care Planning Council meeting is scheduled for April 8, 2004.