

Tulare County Child Care Planning Council Meeting
Thursday, June 10, 2004
3:00 – 5:00 p.m.

Doe Avenue, Aspen Room

Minutes

Present: Karen Cardell, Rose Crow, Tim Foster, Sharon Heberling, John Hobbs, Edwyn Ortiz-Nance, Alma Potter, Pam Pulford, Carolyn Rose, Lois Sheffield, Tina Shirley (staff), Isidro Silva Jr., Stan Stine, and Valerie Simonich.

Absent: Donna Bailey, Barbara Bozarth, Ray Chavez, Joe Engelbrecht, Marilyn Giese, Erma Montion, Prudy Tanner, Mary Thomas, and Mary Wright.

Guests: Argelia Flores and Tracy Martinez.

I. Welcome and Introductions

Pam Pulford, Chair, welcomed everyone to the meeting and introductions were made.

II. Council Training

Argelia Flores, Project Coordinator/First 5 Tulare County, distributed the “New Parent Kits” and provided the Council with an in-service on the contents of the kits. Anyone interested in obtaining more kits may contact Argelia at the First 5 office.

III. Approval of May Minutes

Karen Cardell made a motion to approve the May minutes as presented. Tim Foster seconded the motion. The motion was carried.

IV. Public Comments

There were no public comments.

V. Executive Committee Report

A. Council Meeting Schedule

Pam Pulford stated that the Executive Committee is recommending that the Council meet bimonthly rather than

monthly. The proposal was discussed at length with some members expressing support and others expressing concern. One of the major concerns is that the bimonthly meetings may weaken the Council and it may be more difficult to achieve a quorum. Those in support stated that the Council could meet as a whole bimonthly and in subcommittees/action teams bimonthly, thus the members would be actively participating on a monthly basis.

It was also suggested that job descriptions be developed for the Executive Committee members and an exit interview be conducted with members to determine why they are leaving the Council and how the Council could be improved.

It was decided that the proposal to meet bimonthly would be researched further with a list of pros and cons developed by the Maintain a Strong Involved Council action team. They will report out at the August meeting.

B. 2004/2005 FY Draft Budget

Council members reviewed and discussed the proposed budget for the 2004/2005 fiscal year. Stan Stine made a motion to approve the budget as presented. John Hobbs seconded the motion. The motion was carried.

VI. Subcommittees

A. Nominating Committee

Carolyn Rose, Chair of the Nominating Committee, presented the following slate of officers:

Chair	Rose Crow
Vice Chair	Joe Engelbrecht
Secretary	Marilyn Giese

Stan Stine made a motion to accept the slate as presented. Alma Potter seconded the motion. The motion was carried. The Council will vote on the slate at the August meeting.

B. Quality Development

The committee is not scheduled to meet until June 14, 2004. Therefore, there was no report.

C. Action Teams

Increased Awareness of the Council and Its' Work - Edwyn Ortiz-Nance reported on this team. Joe Engelbrecht and Edwyn Ortiz-Nance have agreed to serve as co-chairs of the team. Minutes of the meeting were included in packets and were reviewed and discussed by the members. One of the decisions the team made was not to hire a marketing consultant. The team believes that they will be able to develop a marketing plan.

Advocacy - Staff reported on this team. It was suggested that Lois Sheffield serve as Chair. However, since she was not present at the meeting, this will be decided at the next meeting. Minutes were included in the packets and reviewed and discussed by members.

Facilitate Access to Child Care - Pam Pulford agreed to serve as Chair of this team and gave a report to the Council. The group reviewed the mandates of the Council and determined that they are all being met. The Centralized Eligibility List is no longer included in the contract as a mandate. It was decided that the team did not need to meet anymore.

Maintain a Strong Involved Council - This team is meeting on Friday the 11th.

VII. May Revise and CDPI Spring Institute

Rose Crow and Stan Stine attended the CDPI Spring Institute on the May Revise. They updated the Council on the information that was presented and handouts were in member packets. Stan stated that he thought the Institute was held too close to the release of the revise and it would have been more beneficial if the speakers had more time to review the recommendations.

VIII. First 5 Update

Pam Pulford stated that the recently submitted proposals have been reviewed and scored. Those that received a passing score will receive site visits prior to the commission making funding decisions.

IX. Staff Report

A. Membership Renewal

Several Council members are serving terms that expire June 30, 2004. Staff requested new applications that can be forwarded to the appointing authorities.

B. Needs Assessment Update

Staff informed the Council that the assessment is moving along. Information for the mapping was received from Community Care Licensing and forwarded to the consultant. The assessment should be completed sometime in the fall.

C. AB 212

Staff informed members that she would be organizing a meeting of the AB 212 subcommittee for some time in July to determine how stipends will be disbursed in the fall. The following individuals do not have a conflict of interest and will be asked to participate in the meeting:

Alma Potter, Barbara Bozarth, Carolyn Rose, Edwyn Ortiz-Nance, Joe Engelbrecht, John Hobbs, Karen Cardell, Mary Thomas, Rose Crow, Sharon Heberling, Stan Stine, and Valerie Simonich.

D. SB 1703

Tracy Martinez was introduced as the new Program Supervisor for the project. Tracy gave an update of the activities she is overseeing. She is in the process of setting up consultants for the providers caring for children with special needs, putting together and distributing disability kits, and setting up workshops.

E. Other

No other items were reported.

X. Announcements

There were no announcements.

XI. Next Meeting

The next Child Care Planning Council meeting is scheduled for August 12, 2004.