

Tulare County Child Care Planning Council Meeting
Thursday, August 11, 2005
3:00 – 5:00 p.m.

Doe Avenue, R&R Conference Room

MINUTES

- Present: Karen Cardell, Ray Chavez, Rose Crow, Joe Engelbrecht, John Hobbs, Damian Maldonado, Tracy Martinez, Edwyn Ortiz-Nance, Carolyn Rose, Lois Sheffield, Tina Shirley (staff), Stan Stine, and Mary Thomas.
- Absent: Barbara Bozarth (LOA), Sharon Heberling, Pam Pulford, Isidro Silva Jr., Valerie Simonich, and Prudy Tanner.
- Guest: Robin Kaufman.

I. Welcome and Introductions

Rose Crow, Chair, welcomed everyone to the meeting. Damian Maldonado was introduced as the newest member of the Council.

II. Public Comments

There were no public comments.

III. Approval of June Minutes

It was noted that there was a typo in the June minutes. On page three the first line, “alternated” should read “alternates”.

Joe Engelbrecht made a motion to approve the minutes as amended. Carolyn Rose seconded the motion. The motion was carried.

IV. Executive Committee Report

A. Bylaws

i. Alternates

Rose Crow read the response from County Counsel regarding the use of alternates. County Counsel believes it is possible to utilize alternates, however, they also believe it is necessary for the appointing bodies to appoint the alternates to the Council rather than individual Council members as proposed.

Furthermore, County Counsel believes that further reduction in the size of the Council should be considered as a means of addressing the

quorum issue. The suggestion was for a membership of 15 with two alternate members for each of the five representative groups.

ii. Quorum

Joe Engelbrecht informed the Council that the Executive committee has been discussing the issue of obtaining a quorum at Council meetings. He also indicated that the section regarding quorum in Robert's Rules of Order was reviewed and a handout was included in member's packets. The Executive Committee is proposing that the Council membership be composed of a minimum of 10 and a maximum of 25 members and that the quorum be set at seven members.

A copy of the draft bylaws with proposed amendments was included in member's packets and reviewed and discussed during the meeting. The outcome of the discussion includes the following:

- John Hobbs made a motion to act favorable on the recommendations from the Executive Committee as it relates to Article V Section A with the following amended language "The Council is composed of no more than 25 members with 20% of total members, at any given time, to be appointed by the Board of Supervisors and the Superintendent of Schools from each of the specific categories listed in Section B". Carolyn Rose seconded the motion. The motion was carried.
- John Hobbs made a motion to amend Article V Section E Sentence three to read as follows: "Failure to attend two consecutive meetings will result in an automatic Leave of Absence and may result in a recommendation to the appointing authority to remove that member from the council". Stan Stine seconded the motion. The motion was carried. The Executive Committee will draft a procedure for an automatic LOA and process for reinstatement.
- Carolyn Rose made a motion to amend Article VIII Section B sentence one to read as follows: "The Nominating Committee shall be formed each year and will consist of five Council members, one from each category". Stan Stine seconded the motion. The motion was carried.
- Stan Stine made a motion to amend Article X Section A to read as follows: "The Council will hold no more than ten meetings per year including regional meetings". Carolyn Rose seconded the motion. The motion was carried.
- Carolyn Rose made a motion to amend Article XI Section A sentence two to read as follows: "A quorum will consist of seven members". Karen Cardell seconded the motion. Lois Sheffield abstained. The motion was carried.

The amended changes to the budget will be forwarded to County Counsel for comment and final approval will take place at the October 2005 Council meeting.

B. Budget

Members reviewed the proposed 2005/2006 Council budget and staff highlighted the major line items. Carolyn Rose made a motion to approve the budget as presented. Stan Stine seconded the motion. The motion was carried. Staff will forward the approved budget to the State.

V. Nominating Committee

Joe Engelbrecht presented the following as the proposed slate of officers:

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| Chair | Rose Crow |
| Vice Chair | Joe Engelbrecht |
| Secretary | Valerie Simonich |

In addition, Pam Pulford has agreed to serve as an additional member from the Board of Supervisors appointees and Isidro Silva Jr. has agreed to serve as an additional member from the Superintendent of Schools appointees.

Stan Stine made a motion to approve the slate of officers as presented. Ray Chavez seconded the motion. The motion was carried.

VI. Review Mandates and Define Council Purpose

Joe Engelbrecht made a motion to table this item until the next Council meeting. Lois Sheffield seconded the motion. The motion was carried.

VII. Announcements

Mary Thomas announced that the AB 212 Committee met over the last month and she believes that they were able to accomplish what they needed to and did some good work.

VIII. Next Meeting

The next Child Care Planning Council meeting is scheduled for October 13, 2005 from 3-5 in the Resource & Referral conference room.