

**TULARE COUNTY CHILD CARE PLANNING COUNCIL
MINUTES**

Thursday, August 10, 2006 3:00 – 5:00 p.m.
7000 Doe Avenue, Visalia
Resource & Referral Conference Room

Present: Karen Cardell, Ray Chavez, Brandi Clark, Rose Crow, Nancy Driver, Joe Engelbrecht, Edwyn Ortiz-Nance, Pam Pulford, Carolyn Rose, Lois Sheffield, Tina Shirley (staff), Valerie Simonich, Stan Stine, Mary Thomas, and Vicki Wright.

Absent: Rosemary Caso, Cynthia Garcia, Janet Hogan, Tracy Martinez, Deana McCoy, and Rose Rubio.

I. CALL TO ORDER

A. Welcome

Joe Engelbrecht, Chair, welcomed everyone to the meeting.

B. Introductions

Council members introduced themselves.

II. COUNCIL TRAINING

Ray Chavez, Pam Pulford, and Lois Sheffield with the Tulare County Child Care Educational Program provided training on the agency and their respective departments. A request was made for a copy of the Powerpoint presentation. Staff will ensure that all Council members receive a copy of the presentation.

III. PUBLIC COMMENTS

There were no public comments.

IV. ACTION ITEMS

A. June Minutes

Carolyn Rose made a motion to approve the minutes as presented. Stan Stine seconded the motion. The motion was carried.

B. Budget

Joe Engelbrecht reviewed the draft budget that was included in member packets. He highlighted that \$15,000 has been allocated to the needs assessment. Stan Stine made a motion to approve the budget as presented. Edwyn Ortiz-Nance seconded the motion. The motion was carried.

V. REPORTS AND DISCUSSION

A. Executive Committee

i. Retreat

The retreat is scheduled for September 14, 2006 from 9:30 a.m. to 3:30 p.m.

1. Facilitator

Dr. Jackie Ryle will facilitate the retreat. The Executive Committee is scheduled to meet with her on August 11, 2006. Joe Engelbrecht invited Council members to email him with suggestions for the retreat.

2. Facility

The retreat will be held at the Friends Meeting House. Staff will email directions to Council members.

3. Lunch

Lunch will be catered by Amigos.

ii. Needs Assessment

1. Census Training

The Needs Assessment committee met and agreed that they would like to do a total revision of the assessment to ensure that the information is current. The next assessment would then be due after the 2010 census. The committee requested training on the census to better understand how information is gathered. Mark Clark with RMA has agreed to provide training on Friday August, 18, 2006.

Staff is also working with the consultant on the cost of the assessment. A proposal from the consultant was included in member packets. Edwyn Ortiz-Nance suggested the possibility of utilizing a student at Alliant University to work on portions of the assessment. The Executive Committee will discuss this further and staff will discuss the possibility with the consultant.

B. Workgroups

i. Collaboration Workgroup

The minutes from the last meeting were included in member packets. Ray Chavez stated that Edwyn Ortiz-Nance had suggested that Council members that work for agencies that have newsletters may want to explore the idea of sharing information about the various representatives on the Council via the newsletters. Members could write articles for other agency newsletters describing the services that are available within their own agency. Additionally, it was suggested that other agencies websites be listed on the Council site.

C. AB 212

Staff announced that she is in the process of releasing the 2006 AB 212 application. The deadline for submission of the applications is October 6, 2006. It was suggested that some changes be made to the staff only section and that it is clear on the application that Program Directors do not qualify. Staff will make the necessary changes prior to the release of the applications.

D. CAEYC Conference Report

Karen Cardell gave a report on the CAEYC conference that she attended on behalf of the Council. Members discussed the changes that have taken place within CAEYC and what direction the organization might now be taking. Karen also stated that she will continue to work towards establishing a local chapter.

E. First 5 Tulare County

Ray Chavez provided an update on the activities of First 5. He stated that the commission is now full with John Davis and Ray Bullock recently appointed. In addition, HHSA is auditing First 5 and the report should be available in October. Ray also announced that he attended the State First 5 Conference held in San Diego. This was the first one he has attended and felt he gained valuable information. Handouts from the keynote presentations were distributed.

VI. ANNOUNCEMENTS

The following announcements were made:

- A. Lois Sheffield stated there are 13 boards at the County Schools building on Burrell that outline the Tulare County Child Care Educational Programs. She encouraged members to stop by and view them.
- B. Valerie Simonich stated that it is Child Support Awareness month. Anyone interested in information or posters should contact her.
- C. Brandi Clark announced that the Red Cross has waived the CPR/First Aid certifications for the DPSR. This will allow for more volunteers to respond in disasters.
- D. Joe Engelbrecht presented Rose Crow with a certificate of appreciation for her service as the Council Chair for the past two years. Rose was congratulated for a job well done.

VII. NEXT SCHEDULED COUNCIL MEETING

- A. September 14, 2006 – Retreat
- B. October 12, 2006 – Regular Council Meeting

VIII. ADJOURNMENT

The meeting was adjourned at 4:40 p.m.