

**TULARE COUNTY CHILD CARE PLANNING COUNCIL**  
**Minutes**

Thursday, December 14, 2006 3:00 – 5:00 p.m.  
7000 Doe Avenue, Visalia  
Resource & Referral Conference Room

Present: Karen Cardell, Rosemary Caso, Brandi Clark, Rose Crow, Joe Engelbrecht, Cynthia Garcia, Janet Hogan, Tracy Martinez, Lois Sheffield, Valerie Simonich, Stan Stine, Mary Thomas, and Vicki Wright.

Absent: Ray Chavez, Edwyn Ortiz-Nance, Carolyn Rose, Rose Rubio, and Tina Shirley (staff).

Guest: Diane Hilliard.

**I. CALL TO ORDER**

A. Welcome Introductions

Joe Engelbrecht, chair welcomed everyone to the meeting and introductions were made.

B. Chairperson's Award

Joe Engelbrecht, Chair, presented the award to Lois Sheffield for her outstanding performance on the Council.

**II. COUNCIL TRAINING**

Rosemary Caso, YMCA, and Joe Engelbrecht, Exeter Boys & Girls Club, provided training on their respective agencies.

**III. PUBLIC COMMENTS**

Diane Hilliard commented that the kids that she works with that attend the Boys & Girls Club are doing very well.

**IV. ACTION ITEMS**

A. October Minutes

Janet Hogan made a motion to approve the minutes as presented. Lois Sheffield seconded the motion. The motion was carried.

B. Revised Budget

Members reviewed the revised budget. The following changes were reported.

- \$10,000 allocated to the needs assessment revision (the other half will be requested from First 5 Tulare County)
- \$1,000 allocated to the Read for Life event
- an additional \$500 allocated to Council member travel

- \$9,030 allocated to Council activities (this included \$3,000 for marketing items for the Child Care Conference and \$2,000 allocated to the Collaborative Committee to increase public awareness of the Council)

Stan Stine made a motion to approve the revised budget as presented. Mary Thomas seconded the motion. The motion was carried.

## V. REPORTS AND DISCUSSION

### A. Executive Committee

#### i. Membership Update

A revised membership chart was included in member packets. It was announced that Deana McCoy and Pam Pulford have resigned from the Council.

### B. Workgroup/Committees

It was announced that that all Council members should be on at least one committee. Those on AB 212 should choose an additional committee to serve on because AB 212 only meets a couple of times a year.

#### i. Standing Committees

1. Executive – Joe Engelbrecht, Rose Crow, Cynthia Garcia, Tracy Martinez, and Valerie Simonich
2. AB 212 – Mary Thomas, Stan Stine, Edwyn Ortiz-Nance, Rose Crow, Valerie Simonich, Nancy Driver, Janet Hogan, Karen Cardell, Carolyn Rose, Rose Rubio, Brandi Clark, and Joe Engelbrecht.
3. Collaboration – Brandi Clark, Cynthia Garcia, Edwyn Ortiz-Nance, Ray Chavez, and Rose Rubio.

Cynthia Garcia requested that she be removed from the Collaboration Committee as she serves on two other committees.

#### ii. Ad Hoc Committees

1. Needs Assessment – Cynthia Garcia, Joe Engelbrecht, Lois Sheffield, Mary Thomas, Rose Crow, Stan Stine, Tracy Martinez, and Valerie Simonich.

The Needs Assessment committee minutes were included in member packets. The assessment will begin in April of 2007, completed in August of 2007, and published in September of 2007.

2. Strategic Plan Revision – Rose Crow, Joe Engelbrecht, Janet Hogan, Tracy Martinez, Lois Sheffield, Valerie Simonich, and Rosemary Caso.

The strategic plan will be revised for a two-year period and evaluated every two years thereafter.

C. First 5 Tulare County

First 5 is waiting for a supply of the new kits which will be more compact and easier to store. In addition the State will provide the “What to Do When Your Child is Sick” books.

**VI. ANNOUNCEMENTS**

Valerie Simonich announced that Supportive Services provided gifts to children in Goshen and the event is scheduled for the news on channel 30 at 6:00 p.m.

Tracy Martinez announced that she put together small bags of goodies for the Council members and invited everyone to take one prior to leaving. She also drew Valerie Simonich’s name as the person to receive a Red Cross First Aid kit.

Stan Stine announced that he is retiring in on February 1, 2007.

**VII. NEXT SCHEDULED COUNCIL MEETING**

A. The next Child Care Planning Council meeting is scheduled for February 8, 2007 in the Resource & Referral Conference room.

**VIII. ADJOURNMENT**

The meeting was adjourned at 4:00 p.m.