

TULARE COUNTY CHILD CARE PLANNING COUNCIL
Minutes

Thursday, June 14, 2007 3:00 – 5:00 p.m.
7000 Doe Avenue, Visalia
Resource & Referral Conference Room

Present: Brandi Clark, Joe Engelbrecht, Janet Hogan, Tracy Martinez, Edwyn Ortiz-Nance, Carolyn Rose, Tina Shirley (staff), Valerie Simonich, Mary Thomas, and Vicki Wright.

Absent: Rosemary Caso, Ray Chavez, Rose Crow, Nancy Driver, Cynthia Garcia, and Lois Sheffield.

Guest: Francesca Eidson and Karen Hansen.

I. CALL TO ORDER

A. Welcome Introductions

Joe Engelbrecht, Chair, welcomed everyone to the meeting and introductions were made.

B. Chairperson's Award

It was announced that the Chair's Award recipient for the month of June is Cynthia Garcia for her dedication and commitment to the Council. Unfortunately Ms. Garcia was unable to attend the June meeting.

II. COUNCIL TRAINING

Edwyn Ortiz-Nance, MAOB, Psy.D., provided training on Synchrony, the services they provide, and the duties of his position.

III. PUBLIC COMMENTS

There were no public comments.

IV. ACTION ITEMS

A. April Minutes

Mary Thomas made a motion to approve the minutes as presented. Valerie Simonich seconded the motion. The motion was carried.

B. New Executive Committee

The following slate of officers was presented:

Chair/Joe Engelbrecht
Vice Chair/Cynthia Garcia
Secretary/Victoria Wright

Janet Hogan made a motion to adopt the slate of officers as presented. Carolyn Rose seconded the motion. The motion was carried.

V. REPORTS AND DISCUSSION

A. Executive Committee

i. Membership Update

A new membership chart was included in the packets and reviewed by the Council. The chart would be in effect as of July 1, 2007. Several corrections were noted and a revised chart will be distributed at the next Council meeting.

ii. Read for Life Update

Staff informed the Council that the Read for Life event was a huge success. Over 500 children stopped by the Council booth and all marketing items were distributed.

iii. Executive Committee Structure

There was some discussion regarding the composition of the Executive Committee. Joe Engelbrecht suggested that the Chair's of the Committees also serve on the Executive Committee. A comment was made that if the Chairs were required to attend the Executive Committee meetings it may be more time than a member is willing or able to commit to the Council activities. A comment was also made that if the composition of the Executive Committee were to change then the bylaws would need to be revised.

It was agreed that the Executive Committee structure would remain the same.

iv. Budget Suggestions 2007/2008 Fiscal Year

Members reviewed the current year's budget. The cost of the needs assessment will not be in the next fiscal year's budget, therefore there will be additional funds to expend. Members discussed possible expenditures and came up with the following suggestions:

- Having another retreat and increasing the cost to cover a more usable facility
- Placing an add in the United Way Resource book
- Purchasing the United Way Resource book for Council members

B. Committee Structure

i. Collaboration Committee

No report.

ii. Needs Assessment Committee

Staff announced that First 5 Tulare County has approved the proposal for the needs assessment. Therefore half the cost of the assessment will fund out of the Council budget and the other half from First 5 Tulare County.

iii. Other

It was determined that the committees need restructuring and staff stated that it is difficult to get the committees to meet. A suggestion was made that the Council meeting be moved to one hour (4-5) and the committees meet for one hour (3-4) on the second Thursday of the month. Members present agreed to try this for the August meeting.

C. AB 212 Report

i. Stipend Disbursement

The AB 212 Committee met just prior to the Council meeting. Decisions were made on the appeals and letters will go out to the applicants informing them whether or not their appeal was approved or denied.

ii. Additional Funding

When the AB 212 legislation was passed CDD had to develop guidelines and it took some time to get the funds out the door. Therefore we have been operating one fiscal year behind. For instance, the funds we are currently disbursing in stipends are last fiscal years funds. CDD has amended our contracts each year and extended them adding the next round of funding. CDD has been informed by their auditors that this is no

longer acceptable. AB 212 dollars must be expended in the fiscal year they were intended for. Therefore for the 07/08 fiscal year we will receive additional AB 212 funds (approx \$312,000). These funds must be expended in the 07/08 fiscal year. Each year thereafter we will receive our normal AB 212 allocation (as long as it remains in the Gov's budget). In order to disburse these funds we must develop another plan.

A meeting was held to discuss possible uses for the funds. Council members and state-subsidized contractors were invited to attend. Those present spent time in discussion and brainstorming ideas for the utilization of the funds. The AB 212 Committee then met and reviewed the suggestions. Staff presented an overview of the suggestions. Staff will meet with the TCOE fiscal staff and develop a budget. Once a budget is drafted staff will send it to the committee for review and another meeting will be held to review and approve the plan.

VI. ANNOUNCEMENTS

A. First 5

Janet Hogan gave an update on the activities of First 5 Tulare County.

B. Other Council Activities

Vicki Wright attended the CDPI May revise workshop on behalf of the Council and gave a report on what was discussed. She found the workshop extremely informative and recommends it to Council members that may be interested in the future.

VII. NEXT SCHEDULED COUNCIL MEETING

- A. The next Tulare County Child Care Planning Council meeting is scheduled for August 9, 2007 in the Resource & Referral Training Room. The Council will meet from 4:00 – 5:00 p.m. while the committees will meet from 3:00 – 4:00 p.m.

VIII. ADJOURNMENT

The meeting was adjourned at 4:15.