

**TULARE COUNTY CHILD CARE PLANNING COUNCIL
MINUTES**

Thursday, August 14, 2008 3:00 – 5:00 p.m.
7000 Doe Avenue, Visalia
Resource & Referral Training Room

Present: Debbie Castro, Nancy Driver, Joe Engelbrecht, Cynthia Garcia (Chair), Sherri Glenn, Karen Hansen, Janet Hogan, Rita Jahnke, Tracy Martinez, Melissa Prado, Lenor Roman, Carolyn Rose, Lois Sheffield, Tina Shirley (staff), Mary Thomas, and Vicki Wright.

Guests: Ray Chavez, Gary de Malignon, and Norma Erwin.

Absent: Karen Ball, Rosemary Caso, Brandi Clark, Edwyn Ortiz-Nance, Cara Peterson, and Tina Watson.

I. CALL TO ORDER

A. Welcome Introductions

Cynthia Garcia, Chair, welcomed everyone to the meeting and introductions were made.

II. COUNCIL TRAINING

No training was scheduled for the month.

III. PUBLIC COMMENTS

There were no public comments.

IV. REPORTS AND DISCUSSION

A. Executive Committee

i. Membership Update

Cynthia Garcia announced that Ray Chavez and Mike Gibson have resigned from the Council.

ii. Membership Agreement

A membership agreement was included in member packets. Cynthia Garcia requested that all members review and sign the agreement prior to the end of the meeting.

iii. Bylaws Committee

Cynthia Garcia reminded members that it is extremely important to attend meetings so that there is a strong engaged Council. She reminded those present that Council members are expected to attend all regular and special meetings. Failure of a member to attend two consecutive bimonthly meetings of the Council without proper excuse may result in a vacancy in the member's seat on the Council.

The Bylaws Committee will meet on September 25, 2008 at 2:00 p.m.

iv. Form 700

Cynthia Garcia stated that the Executive Committee has been researching whether or not Council members should complete Form 700 regarding conflict of interest. It has been determined that Council members are required to complete the form. She stated that forms are in member packets for review.

Gary de Malignon, Chief Deputy with County Counsel, provided those present with an overview of Form 700 and the history.

v. Fairview Block Party

Cynthia Garcia announced that there is an opportunity to have a booth at the Fairview Block party on September 13, 2008. Members discussed this possibility, however, it was agreed that since the Legislative Breakfast is the day before the Council will not participate.

B. Summit Committee

Staff provided an update on the activities of the Summit Committee. It was announced that the morning keynote speaker will be Temple Grandin, Ph.D. Dr. Grandin is an accomplished and well-known adult with autism

C. Legislative Breakfast Committee

Staff provided an update on the activities of the Legislative Breakfast Committee. The video is nearly complete. Jared Torres did a wonderful job developing the video. Staff will email a link to Council members so they can view it. Staff will also email the inside of the invitation so Council members can forward it to their contacts.

D. AB 212 Update

Staff stated that she is working on developing a revised AB 212 application based on the new plan. However, the application will not be released until a signed contract has been received from the state and that most likely won't happen until there is a signed budget.

E. Other

No other items were discussed.

V. ACTION ITEMS

A. April Minutes

It was announced that the Council is approving the June minutes not the April minutes. Janet Hogan made a motion to approve the June minutes as presented. Lois Sheffield seconded the motion. The motion was carried.

B. Budget

Members reviewed the revised draft budget. Debbie Castro made a motion to accept the budget as presented. Vicki Wright seconded the motion. The motion was carried.

VI. ANNOUNCEMENTS

A. First 5

Janet Hogan announced that an RFP for evaluation services was recently released and an RFA will be released to recruit pediatric services in the community. She stated that it is her understanding that a developmental behavioral pediatrician has been the most requested.

B. Other Council Activities

No other Council activities were announced.

VII. NEXT SCHEDULED COUNCIL MEETING

The next Child Care Planning Council meeting is scheduled for October 9, 2008.

VIII. ADJOURNMENT

The meeting was adjourned at 4:00 p.m.