

TULARE COUNTY CHILD CARE PLANNING COUNCIL  
MINUTES

Thursday, February 11, 2010 3:00 – 5:00 p.m.  
7000 Doe Avenue, Visalia  
Aspen Room

Present: Karen Ball, Kristina Delgadillo, Cynthia Garcia, Sherri Glenn, Janet Hogan, Christina Jones, Cara Peterson, Melissa Prado, Junior Russo, Lois Sheffield, Tina Shirley (staff), Mary Thomas and Vicki Wright.

Absent: Laura Ancheta, Rosemary Caso, Debbie Castro, Brandi Clark, Danny Diaz, Joe Engelbrecht, Rita Jahnke, Evan Riggs, and Lenor Roman.

I. CALL TO ORDER

A. Welcome Introductions

Cynthia Garcia, Chair, welcomed everyone to the meeting and introductions were made.

II. PUBLIC COMMENTS

There were no public comments.

III. COUNCIL TRAINING

Cara Peterson, TCOE Program Manager – Preschool, distributed a brochure and provided training on the Special Services Preschool Program and the role of the Preschool Support Team.

IV. ACTION ITEMS

A. December Minutes

Sherri Glenn made a motion to approve the December minutes as presented. Vicki Wright seconded the motion. Junior Russo and Christina Jones abstained. The motion was carried.

B. Economic Impact Report

The Executive Committees recommendation was to use Fawn McLaughlin. The following information was presented to the Council.

i. INSIGHT

A copy of the proposal was in member packets. The estimated cost was \$45,000 - \$60,000.

ii. FJMcLaughlin and Associates

The proposed cost from FJMcLaughlin and associates was \$15,560.

Members reviewed the information presented as well as a brochure that was completed in Madera County. Cara Peterson made a motion to contact Fawn McLaughlin and determine what the cost if any would be for adding in conclusions and making recommendations as well as pulling out specific statistics that can be given to a designer to develop a brochure which can be easily disseminated at the breakfast. Mary Thomas seconded the motion. Cara Peterson amended the motion to include giving the authority to the Executive Committee to make the final decision. Mary Thomas seconded the amended motion. Cynthia Garcia abstained. The motion was carried.

If this is not possible for Fawn, then INSIGHT would be contacted to determine if their fee is negotiable as well as the consultant from Madera County and Mike Smith, a consultant that did some work for the northern county First 5's.

In addition, as previously agreed it is the intent to begin the Economic Impact Report during the 2009/2010 fiscal year and complete the report in the 2010/2011 fiscal year prior to the Legislative Breakfast. Therefore there would be two contracts for the consultant.

The following adhoc committee was developed to work with staff on the report; Cara Peterson, Mary Thomas, Vicki Wright and Sherri Glenn.

### C. Budgets

The Council did not take any action on the budgets. The most recently received budgets from TCOE were included in member packets. Cynthia stated that she and Joe Engelbrecht are in the process of setting up a meeting with the TCOE Business department to discuss the process and role of the Council for the development and revisions of Council budgets as well as certain line items in the budgets. In addition the supervision of staff has changed to Ray Chavez and that may impact the budgets. Finally, Cynthia stated that the Executive Committee is looking at developing roles and responsibilities of the Council and TCOE as the fiscal agent. Revised budgets may be presented to the Council at the April meeting for approval.

#### i. Council

##### a. Vendor Booth Child Care Conference

The cost for a booth is \$125 and a donated prize. The date is March 27, 2010. Those present agreed that the Council should have a booth. Vicki Wright agreed to coordinate and Junior Russo, Kristina Delgadillo, and Karen Ball agreed to assist with the booth.

#### ii. Summit

Cynthia announced to Cara Peterson that she would not be reimbursed for the purchase of the candy for the presenters at the Summit. Cynthia stated that the Committee's intent was to utilize other income received rather than LPC funds, but was informed by TCOE that the funds are all considered public funds and therefore the candy is considered a public gift of funds. Additionally, Cynthia stated that this issue will be further discussed at the budget meeting with TCOE.

#### iii. AB 212

No items pertaining to the AB 212 budget were discussed.

## V. REPORTS AND DISCUSSION

### A. Executive Committee

#### i. Chair Award

Cynthia Garcia presented Vicki Wright with the Chair award for making all the arrangements with Take Away Café for the retreat.

#### ii. Retreat

##### 1. Strategic Planning Report

The report from Vicki Stasch was mailed to members prior to the meeting. There was mixed feedback regarding the report, however, no changes were made. After some

discussion it was agreed that the retreat should be held in March next year with a follow-up meeting in April.

2. Evaluations

A summary of the evaluations was included in member packets.

iii. Bylaws Revisions

Cynthia announced that page 4 of the bylaws have been changed to reflect the decision of the Council to extend the term of the Executive Committee from one year to two years. In addition more changes may be made based on discussions with TCOE and the roles and responsibilities that are agreed upon. Janet Hogan suggested that an MOU with TCOE would be more appropriate rather than outlining everything in the bylaws.

The bylaws will be voted on at the April meeting.

iv. Form 700 Reminder

Members were reminded that forms are to be completed and submitted to the Coordinator by April 1, 2010. Information and forms can be found at the Fair Political Practices Commission website [www.fppc.ca.gov](http://www.fppc.ca.gov).

v. Council Meeting Dates/Times/Locations

After some discussion, it was agreed that the Council would maintain the bimonthly meeting schedule.

B. Legislative Breakfast Committee

Sherrri Glenn gave an update on the breakfast. The confirmed date is October 1, 2010 in the Charter Oak Ballroom at the Visalia Convention Center. The focus will be the Economic Impact of Child Care in Tulare County and we will present the findings from the Economic Impact Report. Janet Hogan has agreed to speak as a Council representative. A request has been made to Mr. Vidak and \_\_\_\_\_ staff is waiting to hear back. A request will also be made to a BOS; the committee is just not sure \_\_\_\_\_ which one yet. In addition, the committee is exploring the possibility of Connie Conway presenting \_\_\_\_\_ the Business and Children Award.

C. Legislative/State Budget Update

Mary Thomas provided members with an overview of legislation. Mary will conduct a run on current legislation and forward to the Council. If anyone is interested in a particular piece of legislation they should let Mary know.

D. San Joaquin Valley Partnership Business Summit

An overview was included in member packets. The purpose of the Summit is to educate local business leaders about the importance of Early Care and Education and the benefits of investing in ECE. Staff has been assisting the advisory committee with the mailing list for Tulare County, names for potential panel members, and contacting the chambers. The event is April 29, 2010 by invitation. The scheduled Master of Ceremonies is Lucy Ruiz, former news anchor and current Public Information Officer for Reedley College. In addition the following individuals will speak...Larry Powell/Fresno County Superintendent of Schools, Rob Grunewald/Associate Economist with the Federal Reserve Bank of Minneapolis, Ken Mcleely/President AT&T, and a panel of business leaders.

This event may be a good precursor to the Legislative Breakfast especially considering the focus is the Economic Impact Report. Hopefully connections will be made with local businesses and the breakfast can serve as a good follow-up to this event.

E. Early Learning Quality Improvement System (ELQIS)

Information regarding the Early Learning Quality Improvement System (ELQIS) was included in member packets.

F. Early Learning Challenge Fund

Information regarding the Early Learning Challenge fund was included in member packets.

G. 2009 California Child Care Portfolio

The Tulare and CA pages were included in member packets. The full report is on the R&R Network site.

H. Other

After some discussion, it was agreed that staff would begin emailing the agenda packets one week prior to the meeting rather than sending them via regular mail. In addition, rather than including numerous copies of information in member packets, staff will include a summary listing links to access pertinent information.

VI. ANNOUNCEMENTS

A. First 5

Janet Hogan gave an update on the activities of the First 5 Tulare County Commission. A grant was awarded to Tracy Anderson-Tulare County Child Care Educational Program Special Services department.

The Capital Project/Planning Grant RFP was released and a mandatory question and answer forum is scheduled for February 12, 2010 at 2:00 p.m. at CVRC. A representative from an applying agency must attend and sign in.

Janet will travel to Kansas at the end of March to speak on a panel regarding rural communities.

B. Children's Services Network

Janet Hogan briefly gave an update on the CSN.

C. Other Council Activities

Lois Sheffield distributed brochures and announced the Resource & Referral Child Care Conference scheduled for March 27, 2010 at the Visalia Convention Center and the Meet & Greet the night before.

VII. NEXT SCHEDULED COUNCIL MEETING

A. April 8, 2010

The next scheduled Council meeting is April 8, 2010 from 3:00 – 5:00 p.m. in the Aspen room.

VIII. ADJOURNMENT

Cynthia Garcia adjourned the meeting at 5:10 p.m.